



Johns Creek

HOTEL/MOTEL OCCUPANCY EXCISE TAX RETURN

The City of Johns Creek (City) levies an excise tax of 7% of the rent for every occupancy of a guest room in a hotel, rooming or lodging house, inn, motel, motor hotel and court, cabin, public or private club, and tourist camp, which contain guest rooms which are regularly furnished for value to the public in the City.

Excise taxes collected are due to the Revenue Division of the City on or before the 20th day of the month following the month in which the occupancy occurs. Failure to pay the excise tax by the due date will result in the imposition of penalty and interest.

All checks, money orders or cashier's checks shall be made payable to the *City of Johns Creek* and mailed with the completed return by the due date to the following address:

City of Johns Creek Revenue
11360 Lakefield Drive
Johns Creek, GA 30097

Vendor Credit

If the amount of the tax due is not delinquent at the time of payment to the City, the operator may deduct 3% of the amount of the tax due as reimbursement for collecting the tax. Contact the Revenue Division by phone at (678) 512-3242 or by email at revenue@johnscreekga.gov with any questions.

CITY OF JOHNS CREEK HOTEL/MOTEL OCCUPANCY EXCISE TAX RETURN

CONTROL NUMBER	PERIOD	DUE DATE	BUSINESS NAME	
LOCATION ADDRESS			PHONE NUMBER	PRINT NAME OF INDIVIDUAL

SIGNATURE _____ TITLE _____ DATE _____
I hereby certify, under penalty of perjury, that statements made herein are to the best of my knowledge true & correct.

1. Gross rent for the month	\$	
2. Deductions included in the gross rent	\$	
a. Rent charged to persons occupying such accommodations as a result of the destruction of their home by fire or other casualty	\$	
b. Any charges for continuous occupancy after the initial 10 days of continuous occupancy	\$	
c. Any rent for a guest room in a hotel which is occupied by a Georgia state or local government official or employee who is traveling on official business	\$	
d. Total deductions – total of lines 2a through 2c	\$	
3. Taxable rent – line 1 minus line 2d	\$	
4. Tax – 7% of line 3	\$	
5. Vendor's Credit – 3% of line 4 If return is filed & paid on or before the due date	\$	
6. Late Filing Fee If return is filed after due date	a. Penalty (10% of line 4)	\$
	b. Interest (1% of line 4 per month)	\$
	c. Total Penalty & Interest Due – line 6a plus 6b	\$
7. Total Due & Payable – line 4 minus line 5 plus line 6c	\$	

STAFF USE: REVENUE: Initials: _____ Amount Due: _____ Amount Paid: _____
Balance Due: _____ Receipt #: _____ Date Received: _____